



MUHIMBILI UNIVERSITY OF HEALTH AND ALLIED SCIENCES STUDENTS ORGANIZATION

MINISTRY OF FINANCE

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FINANCIAL REPORT FOR THE YEAR

2009/2010

FROM

APRIL 6TH, 2009/ APRIL 5TH, 2010

ABBREVIATION

- USRC.....UNIVERSITY STUDENT REPRESENTATIVE COUNCIL
- EX COM.....EXECUTIVE COMMITTEE
- MUHAS.....MUHIMBILI UNIVERSITY OF HEALTH AND ALLIED SCIENCES
- MUHASO.....MUHIMBILI UNIVERSITY OF HEALTH AND ALLIED SCIENCES STUDENTS' ORGANISATION
- ICTINFORMATION AND COMMUNICATION TECHNOLOGY
- TSH..... TANZANIAN SHILLINGS
- DSTV.....
- EACSU..... EAST AFRICAN COMMUNITY STUDENT UNION
- USA UNITED STATE OF AMERICA
- NMB..... NATIONAL MICROFINANCE BANK
- PM..... PRIME MINISTER
- TV..... TELEVISION

DEFINITION OF TERMS

INTERNAL MEETINGS - These include EX COM, USRC and meetings hold by any committee formed USRC or EX- COM.

DONORS- This include MUHAS management and MUHASSO friends.

MUHASSO FRIENDS- Anyone other than MUHAS management like SAYONA Company.

OTHER USES - Any use out of what is outlined in the projected budget.

REVOLVING FUND – This was the money given to the minister of health to help students who were sick and needed help. The students were required to return this money after being refunded by the MUHAS management.

INTRODUCTION

The ministry would like to thank GOD Almighty for His guidance throughout our leadership. We also thank the MUHAS management, office of President, Vice President, Prime minister, EX COM, USRC members and all MUHAS students for their cooperation during our entire financial year.

It should be remembered that MUHASSO is an independent organisation, supporting itself financially. Almost all of its supporting income is collected from the internal sources. The ministry of finance is responsible for all financial issues of the organisation.

To ensure that the organisation remains strong financially the following objectives were set for the ministry.

1. To raise MUHASSO fund through;
 - Reviewing and renewing contracts
 - Looking for new areas for investment
 - Collaborating with other ministries to look forward on raising MUHASSO income.
2. To keep and maintain MUHASSO fund.
3. To provide allowances to all official recognized members who attend authorised meetings including Ex com, USRC and other meetings
4. To prepare and present annual budget or supplementary budget (mini budget) estimated and annual balance sheet to USRC.
5. To handle all emerging and crosscutting issues both MUHASSO and student financial well being.

IMPLEMENTATION/SUCCESS

1. The ministry has renewed MUHASSO premises contracts and established new rent fees.
2. The ministry has collaborated with the ministry of ICT on running the T-shirt project.
3. The ministry has managed to provide allowances to recognized official meetings.
4. The ministry has managed to collect students' union fee by 47% but we are still making follow up on the remaining amount.
5. The ministry has collaborated with other ministries in accomplishment of their stipulated objectives and plans to run MUHASSO activities.

MUHASSO SOURCES OF INCOME

THE MAIN SOURCES OF INCOME ARE;

1. MUHASSO SHOP
2. MUHASSO STATIONARY
3. KAGERA ANNEX
4. CHERHANI MRADI
5. MUHASSO MALE SALON
6. STUDENT UNION FEE
7. T SHIRT PROJECT

OTHER SOURCES

1. DONORS
2. APPLICATION FEES

The table below shows the comparison between the previous and current monthly rent.

S/NO	NAME OF THE PROJECT	Previous rent/month	Current RENT/MONTH	increment
01*	MUHASSO Shop/ Grocery	400,000/-	730,000/-	82.5%
02	MUHASSO Secretarial bureau	100,000/-	200,000/-	100%
03*	Kagera annex	500,000/-	600,000/-	20%
04	Cherahani project	40,000/-	40,000/-	0%
05£	MUHASSO male salon	60,000/-	80,000/-	33.3%
06	Total /month	1,100,000	1,610,000/-	46.4%

The above table shows increment of monthly income from internal investments by **46.4%**

Note; * during long vacation, payments is half of the monthly rent fee

£ No payments during long vacation.

The table below shows project with respective current contract duration

S/NO	NAME OF PROJECT	CONTRACT DURATION
01	MUHASSO Shop/ Grocery	16 th May 2009-15 th May 2010
02	MUHASSO Secretarial bureau	9 th February 2010 -10 th February 2011
03	Kagera annex	8 th march 2010- 9 th march2011
04	Cherahani mradi	Jan 2010-Dec 2011
05	MUHASSO male salon	June 2009-june 2010

The table below shows project with respective previous contract duration

S/NO	NAME OF PROJECT	DURATION OF CONTRACTS
01	MUHASSO Shop/ Grocery	25 th april,2008-25 th April 2009
02	MUHASSO Secretarial bureau	1 st Oct 2007- 1 st Oct 2009
03	Kagera annex	7 th march 2009- 8 th march, 2010
04	Cherahani mradi	1st Jan 2008- 30th Dec 2009
05	MUHASSO male salon	8 th June2008-8th June2009

PAYMENT STATUS OF THE PROJECT UP TO APRIL 2010

S/NO	NAME OF THE PROJECT	STATUS	DEBT
01	MUHASSO Shop/ Grocery	Paid up to	Nil
02	MUHASSO Secretarial bureau	Paid up to	Nil
03	Kagera annex	Paid up to	Nil
04	Cherahani project	Paid up to	120,000/-
05	MUHASSO male salon	Paid up to	240,000/-

THE TABLE OF INCOME EXPECTED AND THE ACTUAL INCOME COLLECTED FOR THE MUHASSO BUDGET 2009/2010

No	SOURCE OF INCOME	EXPECTED INCOME	ACTUAL COLLECTED INCOME
1	MUHASSO SHOP	8,030,000/-	7,665,000/-
2	MUHASSO STATIONARY	1,200,000/-	2,900,000/-
3	CHEREHANI MRADI	480,000/-	360,000/-
4	KAGERA ANNEX	5,500,000/-	5,800,000/-
5	MUHASSO MALE SALON	800,000/-	540,000/-
6	STUDENT UNION FEE	6,615,000/-	3,130,000/-
7	DONORS	4,918,020/-	1,200,000/-
8	APPLICATION FEES	-	375,000/-
9	T-SHIRT PROJECT	1,000,000/-	-
TOTAL		28,543,020/-	21,970,000/-

Therefore the internally collected income from the available investments increased from **TSHS 1,100,000/-** monthly (2008/2009) to **TSHS 1,610,000/-** (2009/2010) being an increase of **46.4%** per month; this is due to an increase in rents of our internal investments. The total annual collected income being **TSHs.21, 970,000/-** which is **76.97%** of the total expected income to be collected which was **TSHs.28, 543,020/-** but being an increase of **TSHs. 3,480,148 (18.82%)** from the annual income of 2008/2009 which was **TSHs. 18,489,852/-**.

THE TABLE OF EXPECTED EXPENDITURE AND THE ACTUAL EXPENDITURE FOR THE MUHASSO BUDGET 2009/2010

No	Item	Expected	Actual
1	Ex-com meeting	1,250,000/-	1,060,000/-
2	USRC meeting	2,880,000/-	1,860,000/-
3	Other internal meeting	330,000/-	820,000/-
4	External meetings	800,000/-	130,000/-
5	Stationeries	1,795,000/-	1,115,630/-
6	Communication	4,323,500/-	1,063,500/-
7	Sports	3,480,000/-	1,289,000/-
8	Transport	1,293,000/-	978,700/-
9	Accommodation	360,000/-	560,000/-
10	DSTV	1,358,600/-	1,089,000/-
11	Drinks & bites	552,700/-	581,650/-
12	Office maintenance/equip	1,555,000/-	434,000/-
13	Long vacation	3,100,000/-	2,590,000/-
14	MUHASSO election	2,000,000/-	-
15	Constitution	500,000/-	-
16	Att.guests/ ceremonies	50,000/	295,000/-
17	USRC/ bunge	600,000/-	-
18	EACSU annual fee	100,000/-	-
19	EACSU election fee	120,000/	-
20	Others	-	10,000/-
	Total	26,447,800/-	13,876,480/-

Government expenditure is **TSHs. 13,876,480/-** this being only **52.47%** of the projected budget which was **TSHs. 26,447,800/-** this is at a variation of **TSHs. 12,571,320/- (47.53%)**. This is explained by limiting all expenditure to only necessary expenditure and tight control of all government transactions under supervision of the ministry of finance and office of the Prime minister using different mechanisms. However this year the expenditure raised compared to that of 2008/2009 because of development of new project (**DSTV in Chole**), various emergencies and decline in value of Tanzanian shillings in respect to USA dollars hence fluctuation of price in different services. Expenditure rose from **TSHs. 10,628,265/-** in year 2008/2009 to **TSHs. 13,876,480/-** in year 2009/2010 being an increase of **TSHs. 3,248,215/- (30.56%)**.

- ❖ The government gross balance has increased from **TSHs.7, 861,587/- to TSHs. 15,955,107/-** being an increase of **TSHs. 8,093,520/-** which is an increase of **102.95%** of the available balance during the start of the leadership period 2009/2010.

The table below shows the status of the cash available

LOCATION OF CASH	AMOUNT	RESPONSIBLE PERSON/OFFICE
Cash in hand	4,332,773/-	MINISTRY OF FINANCE
Cash in bank	9,982,334.07/-	NMB BANK
Sandal Edgar	60,000/-	Former PM 2006/7
Katura Mathias	200,000/-	MUHASSO student (3 rd year)
Revolving fund	40,000/-	Ben Deusderius
T - shirt	1,340,000/	ICT& PUBLICITY MINISTRY
TOTAL	15,955,107.07/-	

PROPERTIES OF THE ORGANISATION

1. MUHASSO office
2. CHOLE DSTV set (TV, dish, housing).
3. Sport items (5 sets football jersey, 2 balls for football, 3 volleyball, 2 basketball, 2 volleyball nets , 1 pair of football nets, 2 ropes, 10 sacks , 1 pump, 3 whistles, 10 bibs, 4 corner markers).
4. Megaphone.
5. Two sewing machines with their motors one being used by Cherahani Mradi lessee and another is in MUHASSO office.
6. Television (SONY) located at MUHASSO glossary (not working currently).
7. Two deep freezers located at MUHASSO glossary (not working currently).
8. MUHASSO telephone not handled to us by the previous leadership.
9. Computer set (not handled to us by the previous leadership).

THE T-SHIRT PROJECT

The ministry of ICT and PUBLICITY was given mandate to run the t- shirt project where **1,340,000/-** was invested. The project has been run into 2 phases;

In the 1st phase **196** t -shirt were produced at a cost of **1,339,000/-**, **139** t shirt out of **196** were sold, **6** given as bonus (**2 MUHAS** staff, **3** to members running the project and **1** to the lady who was selling at Kagera annex). Therefore **51** t shirt were not sold. From this phase **998,500/-** was obtained as cash and **140,000/-** was debt making a total of **1,138,500/-**

In the second phase **840,000/-** was invested where **100** t shirt has been made. We expect to get **1,200,000/-** after the sell. **51** t shirt from the 1st phase is incorporated in this phase which we expect to earn **357,000/-**

The status of the project is shown by the table bellow

Debt from 1 st phase	140,000/-
Cash balance after purchasing the 2 nd batch	158,500/-
Income from the 2 nd phase	1,200,000/-
Total sell of 51 t shirt and tops remained in 1 st phase	357,000/-
Total expected revenue	1,855,500/-

Therefore the net profit expected from the project is **1,855,500-1,340,000=515,500/-**

GLOSS PROFIT.....515, 500/

CHALLENGES

1. It has been difficult in collecting student union fee as we are not getting enough corporations from the management and some students have not paid the union fee.
2. Difficult in Collecting debts from debtors due to improper documentation, unfaithfulness, and from our lessees not abiding to terms and regulations of the contracts.
3. MUHAS management has not been fair in establishment of new area for investment.
4. Luck of proper working place for financial activities which can lead to loss of some important documents.
5. Little knowledge on accounting issues to the members of the ministry.

SUGGESTIONS AND RECOMMENDATIONS

1. The ministry should continue to collaborate with the management to collect student union fee.
2. The ministry should look for new project to raise MUHASSO fund.
3. Contract should be carefully reviewed or renewed and signed.
4. Ministry should continue to stress the management on renovation of MUHASSO office.
5. The ministry leaders should be given seminars on the principles of accountancy.

Nkya Aslam

Paul Eliakim

Mgeni Edmund

Minister of finance D/ Minister - finance

P/Secretary of Finance